

INFORMATION ON THE PROCESSING OF PERSONAL DATA

Information document pursuant to and for the purposes of Article 13 of the European Regulation 2016/679 (GDPR)

Dear Customer,

This is to inform you that your personal data is processed by our company. The processing is carried out in compliance with the criteria provided for by the European Regulation on the protection of personal data, EU REG 2016/679 (hereinafter GDPR) and any other national legislative text, provision or authorization of the competent authority connected to the same. According to the aforementioned legislation, the processing must be based on the principles of correctness, lawfulness and transparency and the protection of your privacy and your rights.

1. Data Controller

Data Controller: NRG Glass Moulds Srl

Headquarters: Via Strada Nazionale, 38/a – cap. 46036 – loc. Revere – Borgo Mantovano (MN)

Contacts:

- Phone: +39 0386 590200
- Email: amministrazione@nrgmoulds.it

2. Type of data processed

Personal data, as defined by art. 4 n.1) of the GDPR, provided by the data subject will be processed in accordance with this information and in any case in compliance with the current legislation on the protection of personal data. The following data will be processed

Common data	• Name, address and other personally identifiable elements
	• Tax code
	• Bank details
	• Email, phone and other contact details

3. Purpose and legal basis of the processing

The processing will be carried out for the pursuit of the following purposes and on the basis of the following conditions of lawfulness:

- a) to fulfil obligations arising from the law and/or from the contract in place with the Data Controller; in this case, the lawfulness of the processing is based on the need to fulfil the legal obligations related to the establishment and management of the contractual relationship (Article 6.1, letters b and c of the Regulation);
- b) for the fulfilment of legal obligations (e.g. accounting and tax obligations) (art. 6 let. c of the Regulation);
- c) to send information messages and commercial and promotional communications relating to the Controller's own activities, products and services, through automatic means, such as e-mails and text messages; to carry out this processing, the consent of the Data Subject is required (art. 6 let. f Regulation).

4. Nature of the provision

The provision of data processed for the purposes referred to in paragraphs 3 a) and 3 b) is necessary to execute the contract and comply with legal obligations. Failing this, it will not be possible to establish the commercial relationship.

The provision of data processed for the purposes referred to in paragraphs 3 c) is, on the other hand, optional. Failing this, it will still be possible to establish the commercial relationship.

5. Processing methods

Personal data will be processed by the Company with computer and paper systems according to the principles of correctness, loyalty and transparency provided for by the applicable legislation on the protection of personal data and protecting the confidentiality and rights of the data subjects through the adoption of appropriate technical and organizational measures to ensure a level of security appropriate to the risk.

6. Data retention

For the purposes referred to in points 3 a) and 3 b), the data will be stored for a period not exceeding 5 years from the date of termination of the contract (Article 2948 of the Civil Code which provides for a 5-year statute of limitations);

For the purposes referred to in point 3 c), the data will be stored until the data subject unsubscribes, present in each email, or after 24 months from the last communication of which there is evidence of direct interaction (click, opening, reply).

7. Recipients of the data

The data collected will not be disclosed or disseminated.

For technical and operational needs strictly related to the purposes set out above and in compliance with the principles of the Regulation, the data may be communicated to third parties, such as, by way of example, public bodies for legal compliance, to third parties and companies, such as legal and sector consultants, credit institutions, insurance companies, accountants, credit recovery companies and contractual consultancy, freight forwarders, third-party supply companies and technical and IT assistance.

8. Rights of the data subjects

The Regulation grants the data subject the following rights

- *Right of access*: request a copy of the information concerning him/her in the possession of the Association
- *Right to rectification*: communicate updates, changes and/or corrections regarding personal data
- *Right to be forgotten*: request the deletion of data concerning him/her, without prejudice to the obligations to which the Data Controller is required to comply by law or contract;
- *Right to restriction*: request the limitation of processing of data processed in violation of the law, including those whose retention is not necessary;
- *Right to object*: object to processing based on legitimate interest;
- *Right to complain*: lodge a complaint with the Supervisory Authority in the event of a violation of the regulations on the protection of personal data.

How to exercise them:

To access, change, or remove your information, or request deletion of your personal data, simply send an email amministrazione@nrgmoulds.it